



HELIX WATER DISTRICT

Setting standards of excellence in public service

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS WEDNESDAY, FEBRUARY 1, 2012 – 2:00 P.M. 7811 University Avenue, La Mesa, CA 91942-0427

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call Donna Bartlett-May, Board Secretary, at (619) 667-6232 for assistance so the necessary arrangements can be made.

1. Call to Order and Roll Call
2. Invocation and Pledge of Allegiance – Director Verbeke
3. Approval of agenda (additions and/or deletions)
4. Opportunity for members of the public to address the Board on any item under the subject matter jurisdiction of the District
5. Consent Agenda: (Acted on as one item unless withdrawn by request of a Board member or a member of the public)
 - a) Operating Account checks submitted for ratification
 - i. list dated 01/24/12
 - ii. list dated 01/31/12
 - b) Warrant(s), as listed, submitted for approval
 - c) Memorandum dated February 1, 2012 from Board Secretary submitting expense and per diems for approval
 - d) Minutes of the Special Meeting of January 13, 2012, Special Meeting of January 16, 2012, Regular Meeting of January 18, 2012, Special Meeting of January 19, 2012, and Special Meeting of January 25, 2012

- e) Attendance Consideration:
 - i. Urban Water Institute Spring Water Conference
Palm Springs, California
February 9-10, 2012
- 6. The Board approve the Employment Agreement Between Helix Water District and Carlos Lugo to provide terms and conditions to serve as general manager
- 7. The Board approve the Mid-Year Adjustments to the Fiscal Year 2011-12 Capital Improvement Program (CIP) Budget Schedules 64, 76, and 84 and approve the addition of items to the CIP Budget
- 8. The Board authorize staff to call for bids for the Homelands Tank Replacement Project and approve Tuesday, March 6, 2012, at 10:00 a.m. as the bid opening date and time (WO 1912)
- 9. The Board authorize the use of Force Account Work and appropriate funds in the amount of \$105,000 from Schedule 64, Item 2, of the Fiscal Year 2011-12 Budget for construction of surge tanks at Helix #2 and Helix #3 Pump Stations (WO 2559)
- 10. The Board appropriate funds in the amount of \$80,000 from Schedule 84, Item 6 of the Fiscal Year 2011-12 Budget for the purchase of a dry polymer feed system for the R.M. Levy Water Treatment Plant
- 11. The Board authorize staff to call for bids for the Administration Office Flooring Improvements Project and approve Thursday, March 8, 2012, at 10:00 a.m. as the bid opening date and time (WO 3389)
- 12. The Board defer the pursuit of collecting unpaid water bills on the San Diego County Assessor's Office tax rolls at this time and allow staff to continue monitoring the amount of unpaid account balances and minimize future revenue loss by continuing to follow the deposit procedures

INFORMATION:

- A. The Board receive and file the Water Use Report for irrigation accounts with Water Budgets
- B. The Board receive and file the Mid-Year/Fiscal Year 2011-12 Status Report on Helix Water District's Goals and Objectives
- C. The Board receive and file the Capital Improvement Program Fiscal Year 2011-12 Second Quarter Report

DISCUSSION:

- A. Report of Chair
 - i) Comments from Public regarding District staff
- B. Directors' comments and reports on meeting(s) attended
- C. General Manager's report
- D. Review of future meetings

CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code §54956.9(a)
Name of Case: El Capitan Golf Club, LLC v. Helix Water District; and
Helix Water District v. El Capitan Golf Club, LLC
San Diego Superior Court, Case No. 37 2008 00098042 CU BC CTL

Adjournment

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 7811 University Avenue, La Mesa, California.

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Certification of Posting

I certify that on January 27, 2012, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Helix Water District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at La Mesa, California, on January 27, 2012.

Donna Bartlett-May, Board Secretary